

Boone County Purchasing

Liz Palazzolo
Senior Buyer



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Columbia, MO 65201
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NOTICE OF AWARD MEMORANDUM

TO: Melinda Bobbitt, Director and File
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: May 11, 2022
RE: RFB 21-05MAY22 – Dishwasher with Installation

Request for Bid 21-05MAY22 solicited bids for a Dishwasher with Installation for the Boone County Sheriff's Office. Three bids and two "No Bids" were received:

- 1) Douglas Equipment of Bluefield, West Virginia
- 2) Cook's Direct, Inc. of Warrenville, Illinois
- 3) Ford Restaurant Supply of Columbia, Missouri
- 4) Ennis Appliance of Columbia, Missouri (No Bid)
- 5) Downtown Appliance of Columbia, Missouri (No Bid)

The three bids have been evaluated for responsiveness to mandatory terms and conditions of RFB 21-05MAY22, and for cost. All bids have been found responsive and cost has been reviewed by the Sheriff's Office which has recommended that the award be made to Douglas Equipment as the "lowest and best" bid.

The comparison of bids including bid pricing is found in the attached comparison chart. It is noted that the award to Douglas Equipment will include the Drain Water Tempering Kit that was bid as an option by Douglas Equipment. A question posed by Purchasing to the Sheriff's Office about awarding the option led to the Sheriff's office learning that the feature is required in order to comply with code. The option costs \$766.88 and was included in Douglas Equipment's bid, but it was not required in the basic technical specifications of RFB 21-05MAY22 because at the time the RFB was issued, it was not known that the Drain Water Tempering Kit was needed; in fairness to all vendors, it was not included in the cost evaluation.

The award of contract will be made to Douglas Equipment of Bluefield, West Virginia as the "lowest and best" bid received by the County. The contract period will run 05/17/22 through 11/16/22.

Payment will reference 1255 – GF Detention Operations/92300 – Replacement Machinery & Equipment: \$17,899.66.

Attachment

/lp

Hobart AM16-BAS2 – Updated 5/11/22

Comparison of Douglas Equipment, Cook's Direct Inc., and Ford Restaurant Supply for Dishwasher with Installation – RFB 1-05MAY22 for Sheriff's Office

Description	Douglas Equipment	Cook's Direct	Ford Restaurant Supply
Brand/model	Hobart AM16-BAS2	Hobart AM16-BAS2	Hobart AM16-BAS2
Installer	Hobart	Hobart Service	Hobart Service
ACC Install HOB	\$650 Option - clarified that it is included in the installation pricing	Included in Total for Dishwasher	Not Included – Not Itemized
Rapid Fill	Included as option: \$141.27	Included in total	Included as option: \$143.20
Warranty	1 year plus 6 months with Hobart doing installation	1 year	1 year plus 6 months with Hobart doing installation
Delivery	5-6 weeks (35-42 days)	42 days	4-6 weeks (28-42 days)
De-install and Install Time	2 days and 2 days	TBD	Not addressed
Bid Price: Dishwasher	\$14,231.51 + \$141.27 Rapid Fill = <u>\$14,372.78</u>	<u>\$17,130.28</u>	\$14,426.48 + 143.20 Rapid Fill = <u>\$14,569.68</u>
Uninstall Install/testing	Included in Installation price of \$2,750.00 =	\$500.00 \$2,750.00 =	Included in Installation price of \$2,697.75 =
Dishwasher + Un-installation + Installation/testing	\$17,122.78	\$20,380.28	\$17,267.43
Other	NA	Includes E-Verify MOU	Bid only good 15 days (expires 5/20/22) – did not sign RFB

CAPITAL

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/11/22

Fixed Asset Tag Number: 16367

Description of Asset: Industrial Dishwasher

RECEIVED

APR 11 2022

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Hobert Model 15 Serial #23-1100336

Condition of Asset: Poor

Reason for Disposition: Item has pieces beyond repair and requires parts that are no longer made

Location of Asset and Desired Date for Removal to Storage: Jail Kitchen. Dispose when new dishwasher arrives

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 - Damon Reynolds

Signature: 

To be Completed by: AUDITOR

Original Acquisition Date: 9-11-07

G/L Account for Proceeds 1190-3835 HA

Original Acquisition Amount: \$8,862.00

Original Funding Source: 2731

Account Group: 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number _____

Date Approved _____

Signature _____

Liz Palazzolo

EXEMPT per § 355.751(2)(11) RSMo.

From: Michael Holbrook <michael@dougleasequipment.us>
Sent: Friday, May 6, 2022 11:17 AM
To: Liz Palazzolo; Rebecca Bergin; Laura Williams
Cc: Alisha Bell
Subject: RE: Missouri Business Registration for Douglas Equipment

Follow Up Flag: Follow up
Flag Status: Flagged

[External Source] Take caution! This communication originated outside of **boonecountymo.org**. DO NOT CLICK links or attachments unless they are familiar to you and you feel the content is safe. DO NOT SHARE information with unfamiliar senders.

Yes, that is correct.

Thank you!

From: Liz Palazzolo <LPalazzolo@boonecountymo.org>
Sent: Friday, May 6, 2022 12:16 PM
To: Michael Holbrook <michael@dougleasequipment.us>; Rebecca Bergin <rbergin@dougleasequipment.us>; Laura Williams <laura@dougleasequipment.us>
Cc: Alisha Bell <alisha@dougleasequipment.us>
Subject: RE: Missouri Business Registration for Douglas Equipment

Thank you – to confirm - - - No physical presence, and Douglas Equipment only engages in interstate commerce in Missouri.

From: Michael Holbrook <michael@dougleasequipment.us>
Sent: Friday, May 6, 2022 10:36 AM
To: Rebecca Bergin <rbergin@dougleasequipment.us>; Laura Williams <laura@dougleasequipment.us>; Liz Palazzolo <LPalazzolo@boonecountymo.org>
Cc: Alisha Bell <alisha@dougleasequipment.us>
Subject: RE: Missouri Business Registration for Douglas Equipment

[External Source] Take caution! This communication originated outside of **boonecountymo.org**. DO NOT CLICK links or attachments unless they are familiar to you and you feel the content is safe. DO NOT SHARE information with unfamiliar senders.

Hello Liz,

We don't have a physical presence in Missouri. We are registered for sales tax in case we ship something there.

Is there any form or paperwork we need to fill out for the exemption?

Thank you!

Michael Holbrook

From: Liz Palazzolo <LPalazzolo@boonecountymmo.org>
Sent: Friday, May 6, 2022 10:32 AM
To: Alisha Bell <alisha@douglasequipment.us>
Subject: Missouri Business Registration for Douglas Equipment

Hi Alisha – I have a new question. I searched the Missouri Secretary of State’s website for Douglas Equipment’s business registration status and found this. Is Douglas Equipment currently registered to do business in Missouri? Related question, there is an exemption for foreign corporations such as yours. If Douglas Equipment has no physical presence in the state of Missouri and otherwise only engages in interstate commerce in Missouri, then the exemption may apply. Can you address my questions about business registration please?

e.g. 123456789, Smith Corp

"Douglas Equipment" ×

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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Douglas Equipment



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Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Exclusions


Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Any Words 

All Words 

Exact Phrase 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bankers Insurance, LLC dba BI Insurance Agency, LLC One Stafford Commons Princeton WV 24740 License#: 6387078 DOUGEQU-01	CONTACT NAME: Sandra M Pierce PHONE (A/C, No, Ext): 304-431-7039 E-MAIL ADDRESS: spierce@bankersinsurance.net	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Douglas Equipment, Douglas Food Stores, Inc. DBA 301 North Street Bluefield WV 24701	INSURER A : Westfield National Insurance Company		24120
	INSURER B : Employers Preferred Insurance Company		10346
	INSURER C : Westfield Insurance Company		24112
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** 1946697159 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	BOP4533485	3/20/2022	3/20/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY	Y	Y	BOP4533485	3/20/2022	3/20/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y	BOP4533485	3/20/2022	3/20/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	EIG458882801	8/1/2021	8/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER WV Broad Form E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Installation			BSP145024Q	3/20/2022	3/20/2023	Any One Location Limit Per Disaster 143,500 287,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Laurence Douglas and Patricia Douglas are excluded from Workers Compensation coverage
 When required by written contract, certificate holder is included as an additional insured with waiver of subrogation. A 30 day notice of cancellation applies except for non payment of premium.

CERTIFICATE HOLDER **CANCELLATION**

County of Boone, Missouri c/o Purchasing Department 613 East Ash Street Columbia MO 65201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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